



Appendix 1

Pre-school Application Form

Children can join our Pre-school at the beginning of the school term following their third birthday. For more information, please read our Pre-school admissions policy on the school website (www.st-james.dudley.sch.uk)

We will contact you in the term prior to your child starting Pre-school. At St James's we offer either morning or afternoon sessions (a maximum of 15 fully funded hours a week) Parents will be given the opportunity to express a preference for a morning or an afternoon place. Whilst we do our best to accommodate parental wishes we have to be mindful of staffing regulations and number of places.

If the information you provide on this form changes, please ring the main school office (01384 818810) so that the form can be updated. If you wish your child to be removed from the list of applicants at any time, please inform us at your earliest convenience.

Child's surname	
Child's forename	
Date of Birth	
Gender	
Full names of parent(s) or guardian(s)	
Address including postcode	
Telephone	
Email address	
Other children at St James's Primary School	
Current or previous settings attended	
Session request: 5 morning sessions <input type="checkbox"/> <i>Please note we are unable to accommodate a mixture of morning and afternoon sessions</i> 5 afternoon sessions <input type="checkbox"/>	
Details of medical and/or special educational need and/or disabilities	
Is your child a Looked after Child – in the care of the local authority	
Signature	Date

Please note, attending St James's Pre-school **does not** guarantee a place in our Reception class – you need to apply for this separately through the Local Authority.

For more information Click this link: <https://www.dudley.gov.uk/residents/learning-and-school/school-information/school-admissions/>